

**SVKM's Narsee Monjee College of Commerce & Economics**  
**(Empowered Autonomous)**  
Vile Parle (West), Mumbai 400 056

13<sup>th</sup> September, 2025

**F.Y.J.C ADMISSIONS 2025-26**  
**OPEN/ CAP SEATS**  
**SPECIAL ROUND 5**  
**INSTRUCTIONS TO MERIT LISTERS**

The Merit List for admissions to FYJC class of 2025-26 under the **OPEN/ CAP SPECIAL ROUND FIVE** is displayed on the college website.

**The schedule for admissions is as under:**

|  |                                       |
|--|---------------------------------------|
| Document Verification & Acceptance of fees from students appearing in the respective merit list. | 13.09.2025 (12.00 p.m. to 05.00 p.m.) |
|--|---------------------------------------|

**The process of admission shall be as under:**

1. Only those applicants who have been allotted Narsee Monjee College by the Govt. CAP system under the **OPEN/ CAP SPECIAL ROUND FIVE** must access the link given in pointer no. 2 and proceed with the admission.
2. Merit-listers must fill up SVKM's Narsee Monjee College's admission form of Open/CAP Special Round Three by clicking on the link below. For validation the merit lister needs to feed his/her **Government application form number followed by the mobile phone number registered on the Government admission portal.**  
[https://sdcwdapp.svkm.ac.in/sap/bc/webdynpro/sap/zsvkm\\_govt\\_form?sap-client=300](https://sdcwdapp.svkm.ac.in/sap/bc/webdynpro/sap/zsvkm_govt_form?sap-client=300)
3. Details must be filled carefully to avoid errors. (The details filled in SVKM SAP form **will be saved in college records. In case of any errors in SVKM form, a photocopy of the form with corrections should be submitted at the time of admission**). Photo to be uploaded in SVKM form should be **3.5 c.m x 4.5 c.m.** in jpg format & of size between **10kb to 50 kb**. Size of **signature** to be uploaded should be of maximum **10KB** with width & height of **80 x 35 pixels**.
4. **Optional subjects once chosen cannot be changed later.**
5. Ensure that you **SAVE** and **SUBMIT** the said application form before printing the hard copy of the same.
6. Ensure that the print out is a **FINAL COPY with Application number** appearing on the top left corner of the first page of the form. **A DRAFT COPY shall not be accepted.**
7. Following are the documents required for confirming admission in N.M. College if your name appears in the said Merit list:
  - Original 10<sup>th</sup> standard mark sheet (for verification) & 1 self-attested photo copy. **(Maths & English are compulsory subjects in 10<sup>th</sup> standard)**
  - **Copy of 10<sup>th</sup> standard marksheet from digilocker**
  - Copy of 10<sup>th</sup> standard hall ticket
  - Original School leaving certificate/Transfer certificate and 2 self-attested photo copies. **(Students should check and ensure that all details on the Leaving Certificate/Transfer Certificate are correct. In case of any errors, the same**

**should be rectified from the school before submitting the original.** Keep extra copies of School leaving certificate/ Transfer certificate for future use, as original will be kept in college)

- Original Passing certificate & 2 self-attested photo copies.
- Printout of **final copy** of SVKM's NM college Open category admission form (refer point 2)
- Government Part-1 form **verified/self verified and signed by the student.**
- Government Part-2 form **completed and locked and signed by the student.**
- Aadhar card of student (original for verification) and 1 self-attested photo copy.
- Document proving residential address (Aadhar / Passport / Landline / Power bill / copy of Agreement of sale)
- Undertaking for Authenticity / Missing documents duly filled and signed (Format available on college website)
- Undertaking for Attendance duly filled and signed (Format available on college website)
- Anti-ragging Undertaking duly filled and signed (Format available on college website)
- Declaration for girls freeship scheme (for girls) from college website.

8. All above documents need to be verified as per the following schedule:

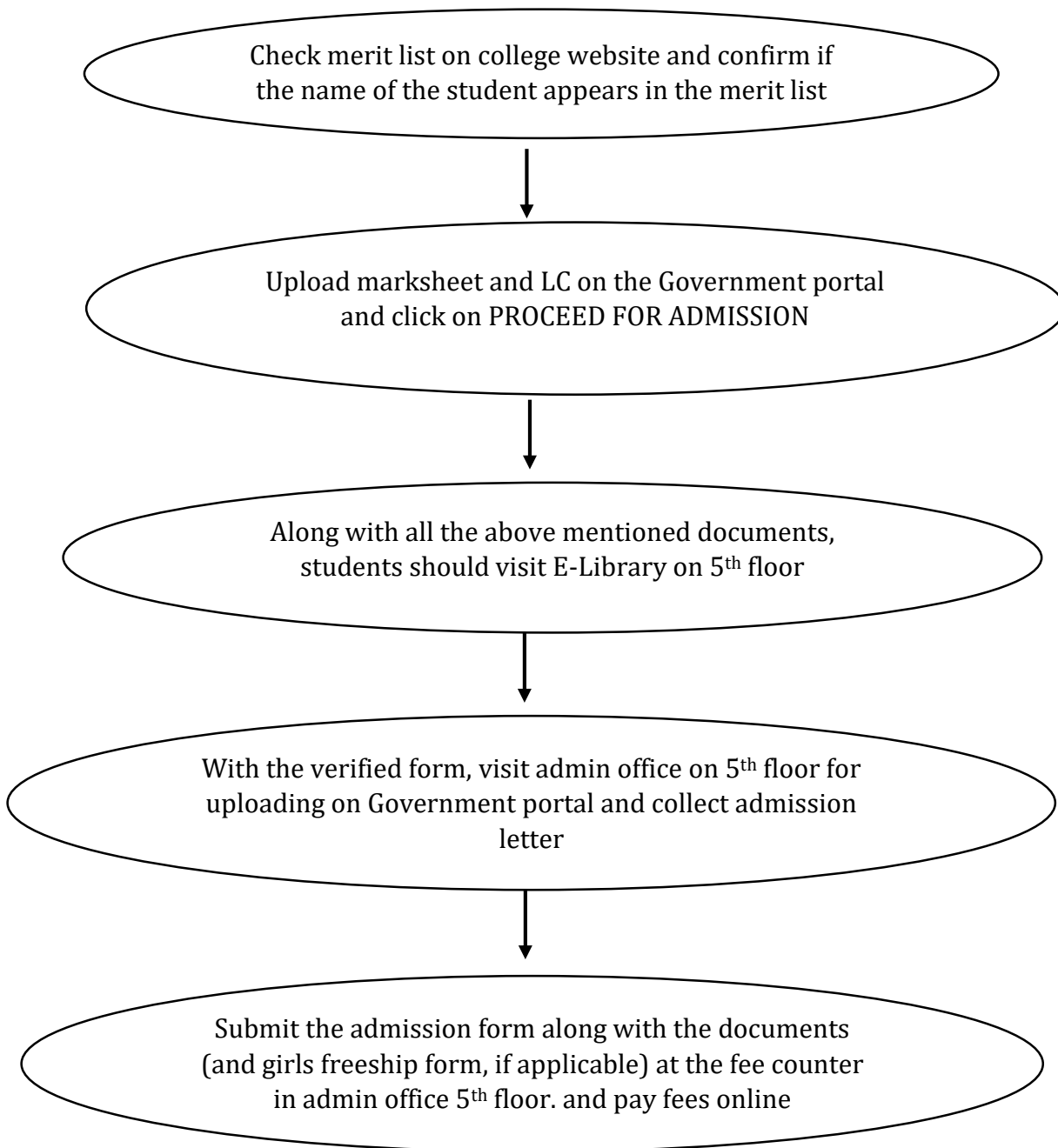
| Date       | Floor                 | Room No. | Sr. No. |
|------------|-----------------------|----------|---------|
| 13.09.2025 | 5 <sup>th</sup> Floor | E Lab    | All     |

**Details of fees are as follows:**

| Course   | FYJC Boys   | FYJC Boys Other Than Maharashtra   |
|----------|---|--|
| F.Y.J.C. | Rs. 335/- + Rs. 100/- (Application fees) =Total Rs. 435/- | Rs. 335/- + Rs. 1000 (*Eligibility Fees) + Rs. 100/- (Application fees) = Total Rs. 1435/- |
| Course   | FYJC Girls (who avail freeship)                           | FYJC Girls Other Than Maharashtra (who avail freeship)                                     |
| F.Y.J.C. | Rs. 35/-+ Rs. 100/- (Application fees) =Total Rs. 135/-   | Rs. 35/- + Rs. 1000 (*Eligibility Fees) + Rs. 100/- (Application fees) = Total Rs. 1135/-  |

**\* Eligibility fees for foreign student is Rs. 1500/-**

## Flow chart of admission process



- **ADMISSION SHALL BE CONFIRMED, ONLY AFTER THE PAYMENT OF FEES.**
- **ADMISSION FORM ALONG WITH DOCUMENTS NEED TO BE SUBMITTED AT FEE COUNTER.**
- **Students should not take the admission form out of college under any circumstance.**

### NOTE:

- 1) Students are required to download and keep a printout / pdf file / Screen-shots of all the forms filled by them for future reference.
- 2) The candidate's admission to the junior college is subject to the verification of all documents by the admitting authority of the junior college as per schedule. Any document /claim found to be not valid at any stage will result in denial /cancellation of admission.
- 3) The UDISE number is to be taken from the Leaving Certificate of the school for filling up the SVKM's NM Admission Form.

- 4) Students should take screenshot of payment page on successful payment of fees. Fee receipt will be mailed to the registered mail id within 15 working days after making the payment.
- 5) In case of any doubts, please visit the college.
- 6) Girl students who opt for freeship should submit the following documents after college reopens (when asked for), failing which the student will not be eligible for girls freeship:  
**Documents to be submitted by Girl students who wish to avail freeship**
  - Photocopy of First & last page of Ration Card is Compulsory.  
**(The Girl student should be among the first three children)**
  - 15 years residence proof of Maharashtra **(Student's Domicile / Birth certificate of Maharashtra /Electricity bill or Telephone Bill)**
    - Photocopy of 10<sup>th</sup> Class Marksheet.
    - Photocopy of 11<sup>th</sup> standard Fee Receipt
    - Photocopy of Latest Family Annual Income Proof. (Form 16/ ITR etc.)
    - 75 % Attendance in current year Course
7. In case of any query/difficulty faced during admission process, visit the college between 10.00 a.m. to 4.00 p.m.



Dr. Parag Ajagaonkar  
Principal

**SVKM's Narsee Monjee College of Commerce & Economics**  
**(Empowered Autonomous)**  
**FYJC - Merit List - Open General (2025-26)**  
**Regular Special Round Five**

| <b>Sr. No.</b> | <b>Merit Marks</b> | <b>Form No.</b> | <b>Student Name</b> | <b>Gender</b> |
|----------------|--------------------|-----------------|---------------------|---------------|
| 1              | 461                | H0416982354     | VASANI HIRAL YOGESH | FEMALE        |

Date : - 13.09.2025  
Place : - Mumbai

  
Dr. Parag Ajagaonkar  
Principal